NORTH WHITEHALL TOWNSHIP BOARD OF SUPERVISORS
NORTH WHITEHALL TOWNSHIP MUNICIPAL BUILDING
NOVEMBER 2, 2020

Chairman Ronald J. Heintzelman called the Zoom meeting to order at 7:30 PM followed by the Pledge of Allegiance and a moment of silence. In attendance were Supervisors Dennis Klusaritz, and Mark Hills, Manager Chris Garges, Engineer Steve Gitch. In attendance, via the internet, were Attorney Lisa A. Young and Secretary/Treasurer Brenda Norder.

APPROVAL OF PREVIOUS MINUTES
Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the minutes of the Board of Supervisors Meeting of October 5, 2020 and the Workshop of October 29, 2020 were approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

ANNOUNCEMENTS
1. The Township Offices will be closed Thursday and Friday November 26th & 27th for the Thanksgiving holiday.
2. An executive session was held on November 2, 2020, to discuss personnel matters.

TREASURER'S REPORT
Upon motion by Mark Hills, seconded by Dennis Klusaritz, the October Treasurer's report and checks 15591-15660 were approved as presented. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

OLD BUSINESS: No Old Business.

NEW BUSINESS:

DALLA PALU LAND DEVELOPMENT PARKING LOT EXPANSION WAIVERS REQUEST
Lew Rauch, Lehigh Engineering Associates, representing the Dalla Palu Parking Lot Expansion Plan, requested the following waivers:

1. A waiver of Sect. 5.03.B.2 that the plan be drawn at a scale other than 1" = 50';
2. A waiver of Sect. 5.02.A.1 that the plan is viewed as a Final as well as a Preliminary;
3. A waiver of Appendix F.04.F allowing for steeper basin side slopes. The Developer rescinded this waiver request.

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the first and second waivers were granted. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

DALLA PALU LAND DEVELOPMENT PARKING LOT EXPANSION
Lew Rauch, Lehigh Engineering Associates, presented the Dalla Palu Parking Lot Expansion Plan to the Board. Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Plan was approved as a Preliminary/Final subject to the following conditions:

1. The Developer shall comply with all of the recommendations contained in the letter from the General Planning Engineer dated October 26, 2020.
2. Developer shall comply with all of the recommendations contained in the letter from the Sewage Enforcement Officer dated August 21, 2020.
3. The Developer shall comply with all of the recommendations contained in the letter from the Zoning Officer dated October 20, 2020.
4. The Developer shall comply with all of the recommendations of the Planning Commission Meeting of August 25, 2020.

Dalla Palu continued . . .

5. The Developer shall comply with all of the provisions contained in the Planning Secretary's checklist letter date September 9, 2020.
6. The Developer shall add a note under General Notes stating that the detention basin is owned and maintained by the lot owner.
7. The Plan is subject to the Act 167 Stormwater Management compliance review by the Lehigh Valley Planning Commission (LVPC).
8. The Developer shall contribute to the Traffic Impact Fund and the Recreation Fund based on the additional impervious footage, under the Fee Schedule, per the calculations completed by the Township engineer.

Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

2886 STROHL ROAD SUBDIVISION WAIVER REQUEST

Mark Leuthe, representing the 2886 Strohl Road Plan, appeared before the Board to discuss one of the fees related to the Jaindl/Strohl Road Minor Subdivision. He requested a waiver from the full Recreation Fee and inquired if the Board would consider splitting the fee with South Whitehall Township. The house is situated in North Whitehall and the rest of the property is situated in South Whitehall. Upon motion by Dennis Klusaritz, seconded by Mark Hills, the request was approved. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

KIDSPEACE PLAN DEVELOPMENT SCHEDULE REVISION OF DATES

Atty. Jackson Eaton gave a brief explanation of the annual update of the schedule of improvements with regard to the KidsPeace phased-development plan (approved August 19, 1998, revised August 3, 2005) and requested an extension and revision of the scheduled completion dates. The revision will shift completion deadlines farther out in coming years. Upon motion by Mark Hills, seconded by Dennis Klusaritz, the annual update of the schedule of improvements with revisions was approved. A copy will be place in the minute book. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

AMY WEEKS REQUEST FOR ZONING ORDINANCE

Amy Weeks, Bellview Rd., Schnecksville, appeared before the Board to ask for their consideration of enacting a new zoning ordinance to address agra-entertainment as a permitted use. Supervisor Klusaritz stated the Board will research the issue.

RIDINGS AT PARKLAND PHASE II TIME EXTENSION

Upon motion by Ronald J. Heintzelman, seconded by Mark Hills, the Board accepted an extension of time, until January 31, 2021, in order for the Board to review the Plan of the Ridings at Parkland Phase II. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RECREATION BOARD MEMBER APPOINTMENT

Upon motion by Mark Hills, seconded by Dennis Klusaritz, Jenny Krumrine was appointed to the Recreation Board for the years 2021 through 2025. Her appointment is effective January 1, 2021. Supervisor Klusaritz noted there is an opening for the Vacancy Board. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

RELEASE OF TEMPORARY C/O ESCROW 4966 OAKLAND ROAD

After consultation with the Zoning Officer and the issuance of a final certificate of occupancy the Treasurer Brenda Norder recommended the following temporary CO escrows be returned:

4966 Oakland Rd $1,000.00

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved the escrow refund. Roll call: Mark Hills - yes; Ronald J. Heintzelman - absent; Dennis Klusaritz - yes. There were no public comments on this item.

MANAGER'S REPORT

- **2021 BUDGET PRESENTATION**

- **TENTATIVE BUDGET ADOPTION**

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board tentatively adopted the 2021 proposed budget and authorized the advertisement of same as being available for public inspection. Adoption of the budget is scheduled for December 7, 2020. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- **RESOLUTION 11-02-20 LOCAL SHARE GRANT PARK VALLEY ROAD BRIDGE REPLACEMENT**

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board adopted Resolution 11-02-20. Resolution 11-02-20 authorized the Township Manager to apply for a DCED Local Share Account Grant and sign all documents related to the Grant application process for the proposed replacement of the Park Valley Road Bridge. The Township is seeking a grant in the amount of $480,300.00. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- **RESOLUTION 11-02-20A LOCAL SHARE GRANT ROUTE 309 NB & PENNA DRIVE**

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board adopted Resolution 11-02-20A. Resolution 11-02-20A authorized the Township Manager to apply for a DCED Local Share Account Grant and sign all documents related to the Grant application process for the proposed Route 309 NB/Pennsylvania Drive Turning Lane Project. The Township is seeking a grant in the amount of $487,246.88. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- **NEFFS POOL DEMOLITION BID**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board authorized advertisement for the Neffs Pool demolition bid through Penn Bid. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- **REQUEST FOR 'SCHOOL BUS STOP AHEAD' SIGN**

Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board authorized the Secretary to compose a letter to PADOT requesting permission to erect a "School Bus Stop Ahead" sign in the area of Sand Spring Road near Park View Road. The Parkland School District agreed to purchase the sign. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

MANAGER'S REPORT continued . . .

- **NEW EMPLOYEE CELLULAR DEVICE POLICY**

Mr. Garges presented the Board with a cellular device policy for their consideration. Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board approved the policy which will be placed in effect immediately. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- **PROPOSAL FOR PURCHASE OF OUTDOOR HOLIDAY DECORATIONS**

The Manager presented the Board with a proposal to purchase and install season holiday decorations at the intersection of Routes 873 & 309. Upon motion by Mark Hills, seconded by Ronald J. Heintzelman, the Board approved the purchase and authorized the Manager to complete the contract. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Robyn Monkiewicz, Manor Rd, Schnecksville, suggested purchasing signs that do not display Merry Christmas.

- **STRAWBERRY ACRES AARC TIME EXTENSION**

Upon motion by Dennis Klusaritz, seconded by Mark Hills, the Board denied the request for a waiver of the submission deadline to be on the November Planning Commission agenda. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes.

- Tom Van Vreede, Church Drive, Coplay, commented that he does not want the Board to grant this waiver and requested that the plans be posted electronically.

- **PROPOSAL TO PURCHASE COMMEMORATIVE PLAQUES**

The Manager presented the Board with a proposal to purchase and install 2 aluminum commemorative plaques to recognize the Girl Scouts for their projects at Kolapechka Park. Upon motion by Dennis Klusaritz, seconded by Ronald J. Heintzelman, the Board approved the purchase. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

- The Manager also announced the following:

The Township received a Lehigh County grant for $267,839.27 for Covid related expenses;
the Supervisors Workshop meeting was continued until November 10 at 10:00 AM;
the Zoning Hearing Board will meet November 18 at 7:30 PM;
the Farmland & Open Space Board will meet November 19, at 2:00 PM; and
the Planning Commission will meet November 24 at 7:30 PM.

SOLICITOR'S REPORT

- **RESOLUTION 11-02-20B ACCEPTS RIGHT-OF-WAY**

Upon motion by Mark Hills, seconded by Dennis Klusaritz, the Board approved Resolution 11-02-20B, accepting dedication of the Right-of-Way along Coffeetown Road, located in the lands of the George Family Partnership. Roll call: Mark Hills - yes; Ronald J. Heintzelman - yes; Dennis Klusaritz - yes. There were no public comments on this item.

COMMENTS FROM THE FLOOR:

- Mike Basta, Crestwood Dr., Schnecksville, asked how many trucks will use the proposed warehouses and what route will they travel.

COMMENTS FROM THE FLOOR continued . . .

- Tom Van Vreede, Church Drive, Coplay, asked what was the final vote on the AARC waiver request.
- Pat Carl, Shady Lane, Orefield, inquired as to where the November 10 meeting be advertised. He also gave the Township members permission to enter his property if he is not at home.

ADJOURNMENT Meeting adjourned at 8:44 PM.

Respectfully submitted,

Brenda Norder, Secretary/Treasurer